



**RIVERSTONE HOA BOARD OF DIRECTORS MEETING
MINUTES**

DATE: September 12, 2025

PLACE: Zoom

ATTENDEES: Board Members:
Zeming Liu, President
Fazeena Ashraf, Secretary,
Paul Glass, Treasurer,
Adi Talwar, Director,
Also Present:
Jaime Villegas, Community Manager
Felecia Alexander, Staff
Sean Parker, Staff
Ryan Evans, Staff
Julie Kveton, Staff
Solomon Delaney, Staff

A MOTION WAS MADE and approved to call the meeting to order and adjourn into Executive Session at 2:34 p.m.

Z. Liu closed the Executive Session and opened the meeting at 3:04 p.m.

A MOTION WAS MADE and approved to accept the agenda as published.

ACKNOWLEDGE ADMINISTRATIVE and ROUTINE MATTERS

- Ratified Electronic Decision to Approve Replacement of Riverstone Club Doors.
- Ratified Electronic Decision to Approve Replacement of Millwood Playground
- Ratified Electronic Decision to Approve Brookside Fence Replacement
- Ratified Electronic Decision to Approve Street Light Banner Replacements
- Ratified Electronic Decision to Approve Brick Wall Replacements
- Ratified Electronic Decision to Approve Tennis Canopy Installation
- Ratified Electronic Decision to Approve FBISD Grant
- Ratified Electronic Decision to Approve Spring Fertilizer Order

A MOTION WAS MADE and approved ratifying all the items on Acknowledge Administrative and Routine Matters.

CONSENT AGENDA

- Acknowledged Advance Receipt of Board Package
- Approved Board Minutes from April 17, 2025

A MOTION WAS MADE and approved all the items on the Consent Agenda.



ACTION ITEMS

There were no Executive Session Actions to report.

A MOTION WAS MADE and approved to accept the July 31, 2025, Financial Statements.

A MOTION WAS MADE and approved to approve the Enforcement Actions on Collections.

A MOTION WAS MADE and approved to approve the Racquet Sports Policy.

A MOTION WAS MADE and approved to approve the Facility Rental Policy.

A MOTION WAS MADE and approved to approve the Security Measures Policy.

A MOTION WAS MADE and approved to approve the Dedicatory Instrument and Fine Policy.

A MOTION WAS MADE and approved to approve the Solar Energy and Roofing Policy.

UPDATES ON OLD BUSINESS

General Updates –

Operations Department: Staff reported updates on gate issues, landscape enhancements, reserve projects, and landscapers.

Community Relations & Recreation: Staff reported on communication efforts, pools, tennis courts, fitness, and committees.

Finance Department: Staff reported on Collection efforts.

Compliance Department: Staff reported on the community Violations Report and ARC Committee.

Lifestyle: Staff reported on past events and upcoming summer programs.

NEW BUSINESS

The Board addresses the attending membership.

A MOTION WAS MADE and approved to adjourn the meeting at 3:39 p.m.

Approved at the November 6, 2025 meeting of the Board of Directors.

Approved by: _____

Fazeena Ashraf, Secretary