



RIVERSTONE HOMEOWNERS ASSOCIATION, INC. MEMBERS' TIME AT BOARD MEETINGS POLICY

This Members' Time at Board Meetings Policy for Riverstone Homeowners Association, Inc. ("Policy") is hereby adopted by the unanimous written consent of the Board of Directors of Riverstone Homeowners Association, Inc. (the "Board"):

WHEREAS, the property encumbered by this Policy is the property restricted by the Declaration of Covenants, Conditions and Restrictions for Riverstone Single Family Residential Areas, recorded under Fort Bend County Clerk's File No. 2001047889, ("Declaration"), as same has been or may be amended from time to time, and any other property which has been or may be annexed thereto and made subject to the authority of the Riverstone Homeowners Association, Inc. ("Association"); and

WHEREAS, reference is hereby made to the Declaration for all purposes, and any and all capitalized terms used herein shall have the meanings set forth in the Declaration, unless otherwise specified herein;

WHEREAS, pursuant to the authority granted in the Bylaws, Article III, Sec. 9.C.(f) of the Riverstone Homeowners Association, Inc., recorded under Fort Bend County Clerk's File No. 2009124178 (the "Bylaws") the Board is vested with the authority to promulgate rules and regulations for the Riverstone Homeowners Association, Inc.;

WHEREAS, in the event of a conflict between the terms of this Policy and any previously adopted regulations and/or policies, this Policy shall control; and

WHEREAS, the Board desires to establish a uniform and systematic procedure for Member input time during regular or special Board meetings.

NOW, THEREFORE, IT IS RESOLVED, that the following Members' Time at Board Meetings Policy is hereby unanimously adopted by the Board:

I. MEMBERS' TIME AT BOARD MEETING

Regular or special Board meetings will include the time set aside by the Board for input from Members/Owners as follows:

1. Purpose.

To set aside a special time at regular Board meetings for Members/Owners and residents to address the Board in person and in a public forum, expressing their views and opinions on the affairs of Riverstone Homeowners Association and other matters of interest.

2. Policy.

Members' Time will be set at 9:00 a.m. (unless otherwise determined by the Board President) during each regular Board meeting, and will last no more than 30 minutes. At the end of Members' Time, the Board will continue with the agenda items.

3. Procedure.

- a. Any Member and resident (or other party at the President's discretion) may address the Board once during Members' Time. Members wishing to speak should complete the form provided for that purpose before the start of the meeting, or request permission to speak before Members' Time ends.
- **b.** The Member must include their name, address, phone number, email and topic of discussion.
- **c.** Each Member will be allowed approximately 3 minutes to speak. Depending on the number of Members wishing to speak, the President may adjust the time allotted for each Member. A Member may not yield his/her allotted time to any other person.
- d. No Member shall otherwise speak at any meeting unless recognized by the President.
- e. Members shall refrain from obscenity, vulgarity, or any breach of respect. Improper or disrespectful conduct shall result in the immediate expiration of the Member's allotted time and may result in the Member's expulsion from the meeting.

4. Board's Role.

- **a.** The President may address a Member's comments, or allow another Board member or Staff Member to address the comments as appropriate.
- **b.** While some discussion between the Member and the Board may take place, a lengthy dialogue will be avoided.
- c. The Board may refer comments made during Members' Time to Staff for review or action, or to be placed on a future Board agenda for discussion and/or action.
- **d.** Unless comments relate to matters already on agenda, or the Board adds the matter to the agenda, the Board will not address the topic at the Board meeting.

Invalidation of any one or more of the covenants, restrictions, conditions or provisions contained in this Policy shall in no way affect any of the other covenants, restrictions, conditions or provisions which shall remain in full force and effect.

Policy Name	Approved/Finalized	Revised
Members' Time at Board Meeting	10/9/17	
Policy		

CERTIFICATION

I hereby certify that, as President of the Riverstone Homeowners Association, Inc., the fore	going
Members' Time at Board Meetings Notification Policy was approved on the day of October	
2017, at a meeting of the Board of Directors at which a quorum was present.	

DATED this the 3th day of October, 2017.

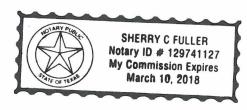
TREY REIOHERT, President

STATE OF TEXAS

COUNTY OF FORT BEND

BEFORE ME, on this day personally appeared TREY REICHERT, the President of Riverstone Homeowners Association, Inc., known by me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes therein expressed and in the capacity therein and herein stated, and as the act and deed of said corporation.

Given under my hand and seal of office, this 13th day of October , 2017.



After Recording Return to:

Stephanie Quade Roberts Markel 2800 Post Oak Blvd., 57th Floor Houston, Texas 77056

RETURNED AT COUNTER TO:

KAYLA BARTON / Riverstone HOA

FILED AND RECORDED OFFICIAL PUBLIC RECORDS

Laura Richard, County Clerk Fort Bend County Texas October 13, 2017 12:29:56 PM

FEE: \$19.00

2017112636